

## Annual Team Appraisal – Template

### Standard information

Implementing organisation	Hope Danmark (UG) Ltd.
Project title or Programme	Children of Hope
Type of report	Annual team appraisal
Period of reporting	
Date of report	
Report writer	
Report approved by	

### Identification of the staff

Names of the staff present	
Name of the appraiser	

### Guide

As a team discuss the parameters in the table below to assess the CoH team performance during the year.

In the assessment column use the following scores: Below Average, Average, Satisfactory or Excellent.

### Team self-appraisal

Parameters	Below Average	Average	Satisfactory	Excellent
Overall performance of the team				
Performance within the four programme areas				
Academic progress				
Health Check				
Child welfare and social development				
Family (Legal guardians) welfare and social development				
Knowledge of the job given				
Sense of responsibility				
Methodology of work				
Level of commitment				
Team work				
Improvements made during the year				

### Potential areas of growth

List the potential areas of growth within the team

### Recommendations

In the recommendation include at least the following two points:

1. What are the recommendations for the team to improve its performance?
2. What are the recommendations for CoH and Hope Danmark (UG) Ltd. in regards to the team?