

Monthly Field Report – Template

Standard information

Implementing organisation	Hope Danmark (UG) Ltd.
Project title or Programme	Children of Hope
Type of report	Monthly Field Report
Period of reporting	
Date of report	
Report writer	
Report approved by	

Reporting on specific objectives

Brief description of the month in words	NO
Total no of days spend in the field (at the school, in the homes, networking etc.)	
1. To provide quality primary school education to vulnerable children who live maximum five kilometers from the school (activities carried out by CoH social worker this month related to this objective)	
No of meetings in the school with the participation of CoH social worker	
No of activities in the school with the participation of CoH social worker	
No of children that has improved in academic progress	
No of children with observed challenges in academic progress	
Names of children with academic challenges	Action point
2. To ensure that vulnerable children receive quality Health Checks and treatment according to the Health Checks (activities carried out by CoH social worker this quarter related to this objective)	
No of Health Checks organized by CoH social worker	
No of children participating in the Health Check	
No of children with observed medical challenges	
No of children being immunized this month	
Names of children that needs special attention	Action point
3. To improve the welfare and social development of the child (activities carried out by CoH social worker this quarter related to this objective)	
No of individual counselling sessions held with individual children	
No of group counselling sessions held with children	
No of children that has improved in welfare and social development	
No of children with observed challenges in child welfare and social development	
Names of children counselled	Action point
4. To ensure positive development of the welfare and social development of the family(legal guardian) (activities carried out by CoH this quarter related to this objective)	
No of individual counselling sessions held with families/legal guardians	
No of public meetings held with families/legal guardians	
No of families that has improved in welfare and social development	
No of families with observed challenges in welfare and social development	
Names of families counselled	Action point

Reporting on overall objective

Achievements
Challenges
Recommendations
Documentation
Accountability
Progress own education